

H. 532 Study Support

Monthly Progress Report Period Covering July 1, 2006 to July 31, 2006

Prepared for:

CLF Ventures

Prepared by:

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Overview:

The Section 5 RFP describes two Phases for the Section 5 study, with six tasks delineated for Phase I. These tasks are as follows (as paraphrased from the RFP):

Phase I: Initial Evaluation and Review

- i. Kickoff meeting
- ii. Define parameters / scope of study
- iii. Conceptualize data needs and expectations re: study parameters
- iv. Analyze existing data and studies
- v. Phase I report
- vi. Development of Phase II recommendations

Phase II: Further Studies

Progress on Phase I Tasks:

Activities and Milestones

- Phase I Tasks ii. and iii. proceeded during the first two weeks of the month
 - A draft scope-of-work was distributed to the Oversight Team (OT) and was presented/discussed at a July 14th meeting
 - A modified scope was provided to CLF Ventures for comment and ultimate distribution to the OT on 7/18
- Work was initiated on Task iii.
 - A draft schedule for the remaining tasks was provided to CLF Ventures on 7/21
 - A CD-ROM with relevant data/reports was produced by Omya and received by Cambridge Environmental and GeoSyntec
 - A meeting was held at the Omya Verpol plant on July 26, 2006 to discuss further information gathering and meetings with Omya's consultants
 - A meeting was held on July 26, 2006 with Annette Smith to receive data and documents for review
 - Work began on setting up a database and procedures to review documents in a systematic manner
 - Preliminary document review was initiated
 - Efforts began to set up consultant meetings in August

A completion matrix of Phase I tasks follows (tasks completed in previous periods are shaded)

Phase I Task		Task Activities			Estimated Completion
		Initiated	Progressed	Completed	
i.	Kickoff meeting			X	100%
ii.	Define parameters / scope of study		X	X	100%
iii.	Conceptualize data needs and expectations re: study parameters		X	X	100%
iv.	Analyze existing data and studies	X			5%
v.	Phase I report				
vi.	Development of Phase II recommendations				

Project Issues:

- Outstanding Issues
 - I1: A contractual issue concerning the wording of a clause involving the protection of confidential/sensitive information extended into July from the previous month.
- Issues Identified During the Period
 - I2: A modified draft of the Phase I scoping (questions and data needs) document was provided to CLF Ventures for comment
 - I3: A proposed schedule for Phase I deliverables requires resolution of comments with CLF Ventures.
- Issues Resolved During Period
 - I1: The contractual issue regarding protection of confidential information was satisfactorily resolved.

Anticipated Work:

Work on Task iv. will proceed in earnest. Anticipated activities include document review, meetings with consultants and regulators, file reviews, and solidification of a proposed project schedule, and finalization of the Phase I scoping (questions and data needs) document.